

CONCORSO PUBBLICO, PER ESAMI, A N. 5 POSTI DI CATEGORIA C, POSIZIONE ECONOMICA C1, AREA AMMINISTRATIVA, PER LE ATTIVITÀ DI PROGETTAZIONE DEI PROGRAMMI DI RICERCA, PER LE ESIGENZE DELLE STRUTTURE DELL'ATENEO, DI CUI N.2 POSTI RISERVATI ALLE CATEGORIE DI CUI AL D.LGS. N.66 DEL 15 MARZO 2010, ARTT. 1014, COMMA 1, LETT. A) E 678, COMMA 9, IN POSSESSO DEI REQUISITI GENERALI E DEL REQUISITO SPECIFICO RIPORTATI NEI SUCCESSIVI ARTT. 2 E 3 DEL BANDO, INDETTO CON DECRETO DEL DIRETTORE GENERALE N. 530 DEL 20.05.2022, DEL QUALE È STATO DATO AVVISO SULLA GAZZETTA UFFICIALE IV SERIE SPECIALE – CONCORSI ED ESAMI G.U. N.45 DEL 07.06.2022

TRACCE ESTRATTE ALLA PROVA ORALE DEL 13.09.2022

1. I compiti e il ruolo del Coordinatore in un progetto Horizon Europe

2. I compiti e le funzioni del Direttore Generale

3.

- Aprire un nuovo file Word
- Inserire il seguente testo: Università degli Studi di Napoli Federico II
- Convertire con l'apposita funzione tutte le iniziali del testo inserito in MAIUSCOLO
- Salvare il file con il nome "Prova"

4. What is Horizon Europe?

Horizon Europe is the EU's key funding programme for research and innovation with a budget of €95.5 billion.

It tackles climate change, helps to achieve the UN's Sustainable Development Goals and boosts the EU's competitiveness and growth.

The programme facilitates collaboration and strengthens the impact of research and innovation in developing, supporting and implementing EU policies while tackling global challenges. It supports creating and better dispersing of excellent knowledge and technologies.

It creates jobs, fully engages the EU's talent pool, boosts economic growth, promotes industrial competitiveness and optimises investment impact within a strengthened European Research Area.

Legal entities from the EU and associated countries can participate.

1. Missione 4 del PNRR (Piano nazionale Ripresa e Resilienza)

2. Come avviene l'elezione del Rettore

3.

- Aprire un nuovo file Word
- Inserire il testo: "La Scuola Superiore Meridionale è un progetto strategico finalizzato alla costituzione di una struttura di alta formazione scientifica di profilo internazionale."
- Applicare uno stile sottolineato al testo inserito
- Salvare il file come PDF con il nome "titolopdf"

4. New elements in Horizon Europe

European Innovation Council: Support for innovations with potential breakthrough and disruptive nature that may be too risky for private investors. This is 70% of the budget earmarked for SMEs.

Missions: Sets of measures to achieve bold, inspirational and measurable goals within a set timeframe. There are 5 main mission areas as part of Horizon Europe.

Open science policy: Mandatory open access to publications and open science principles are applied throughout the programme.

New approach to partnerships: Objective-driven and more ambitious partnerships with industry in support of EU policy objectives.

1. Le principali azioni del programma Marie Skłodowska-Curie - MSCA

2. Da chi è composto il Senato Accademico

3.

- Creare un nuovo documento Word
- Impostate i margini del documento a 3 cm per entrambi i lati
- Scrivete un titolo (Arial, 3 6pt, grassetto, colorato, centrato)
- Scrivete un breve testo (Helvetica, 12pt, interlinea 1.5, giustificato)
- Salva il file sul desktop con il nome "prova"

4. INTELLECTUAL PROPERTY RIGHTS (IPR) —Background and access rights to background

The beneficiaries must give each other, and the other participants access to the background identified as needed for implementing the action, subject to any specific rules in Annex 5. 'Background' means any data, know-how or information — whatever its form or nature (tangible or intangible), including any rights such as intellectual property rights — that is: (a) held by the beneficiaries before they acceded to the Agreement and (b) needed to implement the action or exploit the results. If background is subject to rights of a third party, the beneficiary concerned must ensure that it is able to comply with its obligations under the Agreement.

1. Che cos'è l'European Research Council (ERC)

2. Da chi è composto il Consiglio di Amministrazione

- 3.**
- Apri il programma, Microsoft PowerPoint
 - Crea una presentazione vuota
 - Scegli per la prima slide un layout Diapositiva titolo
 - Inserisci nello spazio per il titolo "Il computer"
 - Inserisci l'immagine di un computer presa dal desktop

4. Audits

The granting authority may carry out audits on the proper implementation of the action and compliance with the obligations under the Agreement. Such audits may be started during the implementation of the action and until the time-limit set out in the Data Sheet. They will be formally notified to the beneficiary concerned and will be considered to start on the date of the notification. The granting authority may use its own audit service, delegate audits to a centralized service or use external audit firms. If it uses an external firm, the beneficiary concerned will be informed and have the right to object on grounds of commercial confidentiality or conflict of interest.

1. Quali sono i Pilastri di Horizon Europe

2. Il Nucleo di Valutazione: i compiti e le funzioni principali

- 3.
- Apri il programma Microsoft Word
 - Scrivi il seguente testo così come è riportato:

"L'Università di Napoli fu fondata il 5 giugno 1224, quando Federico II, imperatore svevo nonché re di Sicilia, da Siracusa emanò l'editto istitutivo."

- Seleziona tutto il testo
- Porta a 1,5 righe l'interlinea del testo
- Imposta ad Helvetica il font di caratteri
- Salva il file sul desktop con il nome "prova"

4. Audits

The beneficiary concerned must cooperate diligently and provide — within the deadline requested — any information (including complete accounts, individual salary statements or other personal data) to verify compliance with the Agreement. Sensitive information and documents will be treated in accordance with Article 13. For on-the-spot visits, the beneficiary concerned must allow access to sites and premises (including for the external audit firm) and must ensure that information requested is readily available. Information provided must be accurate, precise and complete and in the format requested, including electronic format. On the basis of the audit findings, a draft audit report will be drawn up. The auditors will formally notify the draft audit report to the beneficiary concerned, which has 30 days from receiving notification to make observations (contradictory audit procedure). The final audit report will take into account observations by the beneficiary concerned and will be formally notified to them. Audits (including audit reports) will be in the language of the Agreement.

1. Le tipologie di progetto in Horizon Europe

2. Come viene conferito l'incarico del Direttore Generale

3.

- Aprire un nuovo file Excel
- Applicare un riempimento giallo alle celle da A 1 a D8
- Applicare un riempimento rosso alle celle da B7 a C15
- Salvare il file con il nome "Prova"

4. ERC STARTING GRANTS

Are you a talented early-career scientist who has already produced excellent supervised work, is ready to work independently and shows potential to be a research leader? The ERC Starting Grant could be for you.

Who can apply?

Researchers of any nationality with 2-7 years of experience since completion of PhD (Extensions are possible under certain circumstances — see the latest ERC Work Programme), a scientific track record showing great promise and an excellent research proposal.

1. Aspetti di gestione della proprietà intellettuale in Horizon Europe

2. I compiti e le funzioni del Collegio di Disciplina

3.

- Aprire un nuovo file Excel
- Nella cella A1 inserire il titolo "Scala"
- A partire dalla cella A2 creare rapidamente una successione numerica da 1 a 10
- Salvare il file col nome "Prova"

4. ADVANCED GRANTS

Are you an established, leading principal investigator who wants long-term funding to pursue a ground-breaking, high-risk project? The ERC Advanced Grant could be for you.

Who can apply?

Applicants for the ERC Advanced Grants - called Principal Investigators (PI) - are expected to be active researchers who have a track-record of significant research achievements in the last 10 years.

The Principal Investigators should be exceptional leaders in terms of originality and significance of their research contributions. No specific eligibility criteria with respect to the academic requirements are foreseen.

1. Cosa si intende per Quadro Logico?

2. Il ruolo del Direttore di Dipartimento

3.

- Aprire un nuovo file Word
- Scrivere su due righe il testo: "al capo dell'ufficio contabilità del dipartimento di giurisprudenza"
- Allineare il testo inserito a destra
- Salvare il file con il nome "Prova"

4. MSCA Postdoctoral Fellowships

The goal of MSCA Postdoctoral Fellowships is to enhance the creative and innovative potential of researchers holding a PhD and who wish to acquire new skills through advanced training, international, interdisciplinary and inter-sectoral mobility. MSCA Postdoctoral Fellowships will be open to excellent researchers of any nationality. The scheme also encourages researchers to work on research and innovation projects in the non-academic sector and is open to researchers wishing to reintegrate in Europe, to those who are displaced by conflict, as well as to researchers with high potential who are seeking to restart their careers in research.

1. Cos'è il Fondo Sociale Europeo?

2. Da chi è composto il Collegio dei Revisori dei Conti

3. • Apri Excel

- Ricopia la seguente tabella:

Dipartimenti	Uffici
Giurisprudenza	50
Economia	70
Ingegneria	60
Farmacia	40

- Inserisci un grafico a "torta" con i dati della tabella
- Salva il file sul desktop con il nome "prova"

4. Horizon Europe Programme Sections

Funding opportunities under Horizon Europe are set out in multiannual Work Programmes, released by the European Commission.

The current main Work Programme is made up of a general introduction, 11 thematic sections included within three priorities complementary and interconnected and a fourth part addressed to strengthen the European Research Area. General Annexes close the Programme, setting out rules which apply across the WPs, such as the standard admissibility conditions and eligibility criteria, selection and award criteria, etc.

1. Cosa definisce l'Accordo di Partenariato

2. Le Funzioni del Comitato Unico di Garanzia

3. • Apri il programma Word

- Scrivi il seguente testo: "Il Programma Operativo Nazionale (PON) è un piano di interventi che punta a creare un sistema d'istruzione e di formazione di elevata qualità. "
- Impostare il foglio con 2 cm di margine superiore, 1 cm di margine a sinistra e a destra, 3 cm di margine inferiore.
- Modificare il formato del carattere del testo in Verdana, 12 pt, normale.
- Salva il file sul desktop con il nome "prova"

4. Horizon Europe Programme Sections

The three priorities are:

- Excellent Science: this priority ensures a strong continuity with Horizon 2020 confirming the support to excellent science of frontier research projects with a bottom-up approach, funding personnel exchanges and fellowships and investing in world-class research infrastructures.
- Global Challenges and European Industrial Competitiveness: it supports top-down collaborative research activities that tackle societal challenges through the identification of six thematic areas of intervention [clusters] and further specific ambitious objectives [missions] involving Member States, stakeholders and citizens.
- Innovative Europe: essentially focus on scaling up breakthrough and market-creating innovation by establishing a European Innovation Council, support the enhancement of European ecosystems of innovation and continued support to the European Institute of Innovation and Technology(EIT). The European Innovation Council will offer a one-stop shop to high-potential innovators. Activities are defined mainly bottom-up.

1. Descrivi la fase di valutazione di un progetto

2. Da chi è composto il collegio di Disciplina

- 3.**
- Apri il programma Word
 - Inserisci nell'intestazione di pagina la scritta Esercitazione Word
 - Inserisci nel piè di pagina il numero di pagina sulla destra
 - Inserisci il seguente elenco puntato, con le seguenti parole:
"Ripartizione – Ufficio – Capo Ufficio"

4. General eligibility conditions for unit costs

In order to be eligible, unit costs or contributions must be: calculated by multiplying the number of actual units used to carry out the work (e.g. number of hours worked on the action, number of tests performed, etc.) or produced by the amount per unit the number of units must be necessary for the action the units must be used or produced during the action duration and the beneficiaries must be able to show the link between the number of units declared and the work on the action. The records and supporting documents must show that the number of units declared was actually used for the action. The actual costs of the work are not relevant.

1. Cosa e quali sono i principali indicatori di un progetto

2. Le funzioni dei Dipartimenti e la loro composizione

- 3.**
- Apri PowerPoint e crea una nuova presentazione scegliendo un modello a tuo piacere.
 - La prima diapositiva deve avere come titolo "Prova"
 - Crea rapidamente 5 diapositive uguale alla prima.
 - Salva il file sul desktop con il nome "prova"

4. General eligibility conditions for actual costs.

In order to be eligible, actual costs must be: actually incurred by the beneficiary/affiliated entity, i.e.:

- real and not estimated, budgeted or imputed and
- definitively and genuinely borne by the beneficiary/affiliated entity (not by any other entity)
- incurred during the action duration, i.e. the generating event that triggers the costs must take place during the action.

If costs are invoiced or paid later than the end date, they are eligible only if the debt existed already during the action duration (supported by documentary evidence) and the final cost are known at the moment of the final report.

1. Cosa si intende per fondi strutturali

2. Da chi è composto il Nucleo di Valutazione

3.

- Apri il programma Microsoft Word
- Scrivi il seguente testo così come è riportato: "Dal 1996, le MSCA rappresentano il principale programma di riferimento dell'Unione europea per la formazione dottorale e post-dottorato."
- Seleziona tutto il testo Porta a 1,5 righe l'interlinea del testo
- Imposta ad Arial il font di caratteri
- Salva il file sul desktop con il nome "prova".

4. EU funding programmes

The EU has several different funding programmes that you may be able to apply for, depending on the nature of your business or project. There are two different types: direct funding and indirect funding.

Direct funding

The allocation of direct funding capital is managed by the European Institutions. There are two types of funding available: grants and contracts. You can apply for grants and contracts managed by the European Commission on the Funding and Tenders portal.

Grants

Grants are given to specific projects that relate to EU policies, usually following a public announcement known as a call for proposals.

Who is eligible?

You may apply for a grant if you run a business or a related organisation (business associations, business support providers, consultants, etc.) that runs projects that further the interests of the EU, or if you contribute to the implementation of an EU programme or policy.

1. Quali sono le attività di controllo della Commissione Europea

2. La Composizione del Consiglio di Dipartimento

3.

- Apri PowerPoint e crea una nuova presentazione.
- Nella prima diapositiva devi inserire un titolo
- Applica un'ombreggiatura titolo.
- Ora crea una seconda diapositiva all'interno della quale devi inserire il seguente elenco puntato: a) Istruzione b) Università c) Ministero d) Didattica innovativa
- Salva il file sul desktop con il nome "prova"

4. Linked third parties (Art. 14 GA)

Linked third parties are not beneficiaries but carry out tasks within the project and declare their own costs (non-profit rule!) in a separate financial statement.

They are subject to the same eligibility rules as the beneficiaries. Linked third parties are eligible if they are named in the Grant Agreement (GA) together with their tasks. Linked third parties may only be parent/subsidiary/associated companies of a beneficiary ("affiliates") as well as organisations with a legal link to a beneficiary.

Third parties providing in-kind contributions (Arts. 11 and 12 GA)

So-called "third parties providing in-kind contributions" provide in-kind contributions to a beneficiary.

Such in-kind contributions may consist of e.g. equipment or research infrastructure, or personnel employed by the third party and working for the beneficiary ("seconded personnel", reported under "personnel costs"). Please note: Not to be confused with staff provided by a temporary work agency (= reported under "contracts"/"other direct costs").

IL PRESIDENTE DELLA COMMISSIONE
F.TO DOTT.SSA MARIA LUISA FROSINA